

Turabian Style Sheet for Bibliography and Notes

(For: Humanities and Social Sciences)

The Turabian style, also known as Chicago style, of bibliographic citations is often used to cite sources in the humanities. The function of the footnotes/endnotes and bibliography is to document the sources consulted in full bibliographic detail.

Footnotes and Endnotes: The primary function of a footnote or endnote is to inform the reader of the specific place within a work where a writer has cited text or extracted ideas from an outside source. Footnotes allow a person to read a paper without having to go to the end of the paper to locate the bibliographic citations for the materials the author refers to on the page. Endnotes are compiled together at the end of the paper before the bibliography.

The footnote/endnote is designated with a number, inserted within the text after the punctuation, which corresponds to a number at the bottom of the page or at the end of the paper. The footnote/endnote is indented five spaces and contains the citation of the source including page numbers.

Basic Citation Formats for Footnotes/Endnotes

Book

Author's First and Last Name, *Title of the Book* (Place of Publication: Publisher, Date of Publication), Page Number(s).

Journal

Author's First and Last Name, "Title of Article," *Title of Journal* Volume, no. Issue Number (Year): Page Number(s).

Example

But Peter Scotto has offered another view.¹ Frye defined the alazon as a "self-deceiving or self-deceived character in fiction."² Frye denies Scotto's theory.³ Scotto's theory states: "My essay, then, is about the ways in which a reader gives voice to those silences."⁴

¹Peter Scotto, "Censorship, Reading and Interpretation: A Case Study from the Soviet Union," *PMLA* 109, no. 1 (1994): 61.

²Nicholai Frye, *Anatomy of Criticism: Four Essays* (Princeton: Princeton University Press, 1957), 32.

³*Ibid.*, 35.*

⁴Scotto, "Censorship, Reading, and Interpretation," 61.**

***Note:** *Ibid.* is an abbreviation for *ibidem*, which means "in the same place." When a source is referenced and following the same source, *ibid.* can take the place of the note. However, the author must include the page number(s). An *ibid.* footnote can never be the first footnote on a page.

****Note:** The author can use an abbreviated footnote after the original source is completely cited earlier in the paper (as seen in the first footnote). An abbreviated footnote includes the author's last name, shortened title, and page number(s).

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Bibliography: A bibliography is a list of sources used to write a paper. A writer should include sources from which direct quotes were extracted to support the writer's own ideas, paraphrased ideas from other sources, and sources the writer consulted to gain a general understanding of the research topic.

Formatting for a bibliography:

- Place the bibliography at the end of the paper
- The title should be "Bibliography" and appear centered at the top of the page
- Single space citations and double space between citations
- Arrange entries alphabetically by the author's last name (if there is no author arrange alphabetically by title)
- The first line of each citation begins at the left margin. Any additional lines for a citation are indented five spaces

Additional formatting guidelines for individual parts of a bibliography entry:

- **Author:** Last name first, followed by first name, and a period. With regards to initials and full name usage, the author's name should appear as it does on the title page of the work being cited. For example, if the author's name appears on the title page as **Anthony T. Boyle, Ph.D.** should appear as **Boyle, Anthony T.** in the citation.
- **Punctuation:** Periods appear after the author, title, and at the very end of the complete citation. A colon appears after the place of publication, and a comma is placed after the publisher. For other types of sources, see examples.
- **Title of Sources:** Follow the capitalization on the title page. Include any subtitles and, if not already shown, use a colon to separate the title and subtitle. Title is in italics. For other types of sources, see specific examples.

Example:

Author. *Title*. Place of Publication: Publisher, Year of Publication.

Example Citations for Bibliography and Footnote/Endnotes

KEY: N – Footnote/Endnote

B – Bibliography

Books

One Author or Editor:

Example 1: Author

N ¹Drew Gilpin Faust, *This Republic of Suffering: Death and the American Civil War* (New York: Alfred A. Knopf, 2008), 10.

B Faust, Drew Gilpin. *This Republic of Suffering: Death and the American Civil War*. New York: Alfred A. Knopf, 2008.

Example 2: Editor

N ¹Kendrick Frazier, ed., *Science Confronts the Paranormal* (Buffalo, New York: Prometheus Books, 1986), 27.

B Frazier, Kendrick, ed. *Science Confronts the Paranormal*. Buffalo, New York: Prometheus Books, 1986.

Two or Three Authors or Editors:

Example 1: Two Authors or Editors

N ¹Alice Fahs and Joan Waugh, eds., *The Memory of the Civil War in American Culture* (Chapel Hill, North Carolina: University of North Carolina Press, 2004), 5-6.

B Fahs, Alice, and Joan Waugh, eds. *The Memory of the Civil War in American Culture*. Chapel Hill, North Carolina: University of North Carolina Press, 2004.

Example 2: Three Authors or Editors

N ¹Morris Neiburger, James G. Edinger, and William Bonner, *Understanding Our Atmospheric Environment* (San Francisco, California: W. H. Freeman, 1973), 43.

B Neiburger, Morris, James G. Edinger, and William Bonner. *Understanding Our Atmospheric Environment*. San Francisco, California: W. H. Freeman, 1973.

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More than Three Authors or Editors:

Note: All authors or editors should be listed in the bibliography. In the note format, only the first author or editor is given followed by “et al” (and others) to represent there are more authors or editors.

N ¹Reynold C. Fuson et al, eds., *A Brief Course in Organic Chemistry: A Combined Textbook and Laboratory Manual* (New York: J. Wiley & Sons, Inc., 1947), 32-33.

B Fuson, Reynold C., Ralph Connor, Charles C. Price, and H.R. Snyder, eds. *A Brief Course in Organic Chemistry: A Combined Textbook and Laboratory Manual*. New York: J Wiley & Sons, Inc., 1947.

Corporate Author:

N ¹National Aeronautics and Space Administration, *The First 25 Years, 1958-1983: A Resource for Teachers: A Curriculum Project* (Washington, D.C.: NASA, 1983), 23-24.

B National Aeronautics and Space Administration. *The First 25 Years, 1958-1983: A Resource for Teachers: A Curriculum Project*. Washington, DC: NASA, 1983.

Article in a Reference Book

Unsigned Article:

N ¹“Military Reconstruction Acts (1867-1868),” in *Encyclopedia of the Reconstruction Era*, vol. 2, ed. Richard Zuczek (Westport, Connecticut: Greenwood Press, 2006), 407.

B “Military Reconstruction Acts (1867-1868).” In *Encyclopedia of the Reconstruction Era*. Vol. 2, ed. Richard Zuczek, 406-410. Westport, Connecticut: Greenwood Press, 2006.

Signed Article:

N ¹Bob Batchelor, “Industrial Workers of the World,” in *Encyclopedia of the Gilded Age and the Progressive Era*, vol. 2, eds. John D. Buenker and Joseph Buenker (Armonk, New York: Sharpe Reference, 2005), 555.

B Batchelor, Bob. “Industrial Workers of the World.” In *Encyclopedia of the Gilded Age and the Progressive Era*. Vol. 2, eds. John D. Buenker and Joseph Buenker, 554-556. Armonk, New York: Sharpe Reference, 2005.

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Magazine/Journal Articles—Print or digital copy. If an article is a digital copy of the original print version (found in PDF format, not HTML) use these formats.

Journal Article:

Example 1: Volume and Month/Season

N ¹Rod Andrew, "Soldiers, Christians, and Patriots: The Lost Cause and Southern Military Schools, 1865-1915," *The Journal of Southern History* 64 (November 1998): 708.

B Andrew, Rod. "Soldiers, Christians, and Patriots: The Lost Cause and Southern Military Schools, 1865-1915." *The Journal of Southern History* 64 (November 1998): 677-710.

Example 2: Volume and Issue Number

N ¹Fred Arthur Bailey, "Free Speech and 'The Lost Cause' in Texas: A Study of Social Control in the New South," *Southwestern Historical Quarterly* 97, no. 3 (1994): 462.

B Bailey, Fred Arthur. "Free Speech and 'The Lost Cause' in Texas: A Study of Social Control in the New South." *Southwestern Historical Quarterly* 97, no. 3 (1994): 453-477.

Book Review in a Journal:

N ¹Steven Ashby, review of *State of the Union: A Century of American Labor*, by Nelson Lichtenstein, *Labor Studies Journal* 28 (Summer 2003): 91.

B Ashby, Steven. Review of *State of the Union: A Century of American Labor*, by Nelson Lichtenstein. *Labor Studies Journal* 28 (Summer 2003): 91-92.

Magazine Article:

N ¹Steven J. Bell, "From Gatekeepers to Gate-Openers." *American Libraries*, August/September 2009, 52.

B Bell, Steven J. "From Gatekeepers to Gate-Openers." *American Libraries*, August/September 2009, 50-53.

Newspaper Article:

N ¹Motoko Rich, "Off the Shelf, onto the Laptop," *New York Times*, October 15, 2009, Section A.

B Rich, Motoko. "Off the Shelf, onto the Laptop." *New York Times*, October 15, 2009, Section A.

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Primary Sources

Primary Source in a Published Work:

Example One: Author

- N ¹Heinrich Himmler, "Himmler on the Treatment of Ethnic Groups and Jews in the East, in a Secret Memorandum to Hitler, May 25, 1940," in *Documents on the Holocaust: Selected Sources on the Destruction of the Jews of Germany and Austria, Poland, and the Soviet Union*, ed. Yitzhak Arad, Yisrael Gutman, and Abraham Margalio (Jerusalem: Yad Vashem, 1981), 198.
- B Himmler, Heinrich. "Himmler on the Treatment of Ethnic Groups and Jews in the East, in a Secret Memorandum to Hitler, May 25, 1940." In *Documents on the Holocaust: Selected Sources on the Destruction of the Jews of Germany and Austria, Poland, and the Soviet Union*, ed. Yitzhak Arad, Yisrael Gutman, and Abraham Margalio, 198-199. Jerusalem: Yad Vashem, 1981.

Example 2: No Author

- N ¹"Reconstruction Act (1867)," in *Encyclopedia of American Historical Documents*, ed. Susan Rosenfeld (New York: Facts on File, Inc., 2004), 930.
- B "Reconstruction Act (1867)." In *Encyclopedia of American Historical Documents*, ed. Susan Rosenfeld, 927-931. New York: Facts on File, Inc., 2004.

Primary Source Found Online:

- N ¹Laura I. Oblinger, "Letter from Laura I. Oblinger to Stella Oblinger and Maggie Oblinger, April 28-29, 1887," Library of Congress, American Memory, Prairie Settlement: Nebraska Photographs and Family Letters, 1862-1912, [http://memory.loc.gov/cgi-bin/query/r?ammem/ps:@field\(DOCID+1220\)](http://memory.loc.gov/cgi-bin/query/r?ammem/ps:@field(DOCID+1220)) (accessed November 19, 2009).*
- B Oblinger, Laura I. "Letter from Laura I. Oblinger to Stella Oblinger and Maggie Oblinger, April 28-29, 1887." Library of Congress. American Memory. Prairie Settlement: Nebraska Photographs and Family Letters, 1862-1912. [http://memory.loc.gov/cgi-bin/query/r?ammem/ps:@field\(DOCID+1220\)](http://memory.loc.gov/cgi-bin/query/r?ammem/ps:@field(DOCID+1220)) (accessed November 19, 2009).*

*Note: The section after the title of the document is called the "bread crumb trail." This is outlined on page 7.

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Image in a Published Work:

- N ¹Titian, *Venus with a Mirror*, in *Titian, Tintoretto, and Veronese: Rivals in Renaissance Venice*, ed. Frederick Ilchman (Boston: MFA Publications, 2009), 185.
- B Titian. *Venus with a Mirror*. In *Titian, Tintoretto, and Veronese: Rivals in Renaissance Venice*, ed. Frederick Ilchman, 185. Boston: MFA Publications, 2009.

Image Found Online:

- N ¹Yoichi Okamoto, "Martin Luther King, Jr. Talks with President Lyndon B. Johnson," National Archives and Records Administration, Lyndon Baines Johnson Library & Museum, Photographic Archives, <http://www.lbjlib.utexas.edu/johnson/AV.hom/images/MLK/W28-12/W28-12.shtm> (accessed November 20, 2009).
- B Okamoto, Yoichi. "Martin Luther King, Jr. Talks with President Lyndon B. Johnson." National Archives and Records Administration. Lyndon Baines Johnson Library & Museum. Photographic Archives. <http://www.lbjlib.utexas.edu/johnson/AV.hom/images/MLK/W28-12/W28-12.shtm> (accessed November 20, 2009).

Electronic Sources: Websites and HTML Database Articles

Use the following citation styles for articles or information found on a website and database articles found in HTML format, which do not have concise page divisions. Following the "Title of the Webpage or Article" is the "Bread Crumb Trail." In this section, you want to provide the way a reader could navigate to the cited webpage from the original homepage. This is provided if the web address is a broken link.

Basic Bibliographic Citation Format for Electronic Sources:

Author/Owner of the Site. "Title of Webpage or Article." Bread Crumb Trail. Web Address. (Date Accessed).

Article from a Website:

- N ¹COP 15 Copenhagen, "Failure in Copenhagen is not an Option," United Nations Climate Change Conference Dec 7-Dec 18 2009, News, <http://en.cop15.dk/news/view+news?newsid=2257> (accessed November 20, 2009).
- B COP 15 Copenhagen. "Failure in Copenhagen is not an Option." United Nations Climate Change Conference Dec 7-Dec 18 2009. News. <http://en.cop15.dk/news/view+news?newsid=2257> (accessed November 20, 2009).

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Article in Reference Book Online (HTML Format):

- N ¹Arthur S. Link, "Wilson, Woodrow, (1856-1924)," Encyclopedia Americana, <http://ea.grolier.com/article?id=0420330-00> (accessed November 20, 2009).
- B Link, Arthur S. "Wilson, Woodrow, (1856-1924)." Encyclopedia Americana. <http://ea.grolier.com/article?id=0420330-00>(accessed November 20, 2009).

Journal Article (HTML Format):

- N ¹Kevin M. Levin, "William Mahone, the Lost Cause, and Civil War History," *Virginia Magazine of History & Biography* 113, no. 4 (2005), <http://search.ebscohost.com/login.aspx?direct=true&db=aqh&AN=19282457&site=ehost-live> (accessed November 20, 2009).
- B Levin, Kevin M. "William Mahone, the Lost Cause, and Civil War History." *Virginia Magazine of History & Biography* 113, no. 4 (2005): 378-412. <http://search.ebscohost.com/login.aspx?direct=true&db=aqh&AN=19282457&site=ehost-live> (accessed November 20, 2009).

Book Review in a Journal (HTML Format):

- N ¹Harold Holzer, review of *Lincoln's Sanctuary: Abraham Lincoln and the Soldier's Home*, by Matthew Pinsker, *Civil War Times* 42 (December 2003), <http://search.ebscohost.com/login.aspx?direct=true&db=aqh&AN=11104009&site=ehost-live> (accessed November 20, 2009).
- B Holzer, Harold. Review of *Lincoln's Sanctuary: Abraham Lincoln and the Soldier's Home*, by Matthew Pinsker. *Civil War Times* 42 (December 2003): 92-93. <http://search.ebscohost.com/login.aspx?direct=true&db=aqh&AN=11104009&site=ehost-live> (accessed November 20, 2009).

Magazine Article (HTML Format):

- N ¹Aryn Baker, "Talking with the Taliban," *Time*, November 30, 2009, <http://find.galegroup.com/gtx/start.do?prodId=AONE&userGroupName=s1221> (accessed December 2, 2009).
- B Baker, Aryn. "Talking with the Taliban." *Time*, November 30, 2009, 46. <http://find.galegroup.com/gtx/start.do?prodId=AONE&userGroupName=s1221> (accessed December 2, 2009).

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Newspaper Article (HTML Format):

N ¹Gordon, Michael R, "Reagan Firm on 'Star Wars' Despite Insistence by Soviets," *New York Times*, October 24, 1987, <http://find.galegroup.com> (accessed December 3, 2009).*

B Gordon, Michael R. "Reagan Firm on 'Star Wars' Despite Insistence by Soviets." *New York Times*, October 24, 1987, 6. <http://find.galegroup.com> (accessed December 3, 2009).*

***Note:** If the whole URL is of considerable length and will cause formatting errors, use a shortened URL of the website's search page.

If you have any further questions on how to cite other types of works, consult *The Chicago Manual of Style*, Turabian book, or ask a librarian for help.

The Chicago Manual of Style: The Essential Guide for Writers, Editors, and Publishers, 15th ed. Chicago: University of Chicago Press, 2003. **Reference Collection Z 253 .U69 2003**

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers*, 7th ed. Chicago: University of Chicago Press, 2007. **Reference Collection LB 2369 .T8 2007**